## UNSPENT CONVICTIONS

Do you have any unspent criminal convictions? If yes, please provide details below. Please do not report spent convictions for which the record has been sealed, expunged or for which you have received a pardon. Reporting a criminal conviction may not necessarily disqualify you from the position to which you applied.

No

Do you have any unspent convictions?

**UNSPENT CONVICTIONS - DETAILS (If you answered YES above)** 

Please give details of any unspent convictions:

#### **RELEASE DISCLOSURE AND CONSENT - Accurate Background Basic Disclosure Check**

Yes

In connection with your application for services and potential engagement with Quest Employment, Accurate Back ground has been engaged to conduct background screening on the Company's behalf.

By submitting your information and signing you knowingly and voluntarily consent to the background checking process. You acknowledge that you have been notified by the Company about the process, including what information may be collected about you, the purposes for which the information collected may be used, the fact that third parties may have access to that information, the fact that such information may be transferred outside of your country to countries that may have different laws protecting personally identifiable data, and the process by which you may access the data collected for the purpose of correction or deletion of erroneous data.

Such screening services may include, but are not limited to, criminal and civil records checking, education, qualification and employment history verification, and professional license verification. The nature and scope of the screening will be determined by the Company and might not include all possible checks. All screening will be conducted within the limits of applicable laws.

Accurate Background and any agents acting on its behalf will conduct the background checking process described above. Information collected about you during the background check process by Accurate Background and any agents acting on its behalf will be provided to the Company and will not be used for a purpose other than as determined by the Company. Accurate Background may also need to disclose personally identifiable information about you to third parties such as governmental agencies, educational institutions, previous employers and research partners in order to verify the information you have provided. Accurate Background adheres to the principles and complies with the requirements of Directive 95/46/EC of the European Commission. For more information about Accurate Background's data protection and privacy policies, please visit the website at www.accuratebackground.com

By submitting your information and signing, you hereby authorize Accurate Background, and any agents, to verify information related to your criminal and civil records, education, qualification and employment history verification, and professional license verification. All screening will be conducted to the extent applicable law allows. You understand that Accurate Background, and any agents, will undertake reasonable steps to protect, secure and keep confidential the information about you that is collected and you understand, and agree, that it will be disclosed to the Company or its affiliates for purposes determined by the Company. You understand and agree that as part of this process your personally identifiable information, including sensitive data, may be transferred outside of the country in which it was collected, including to a country that may have different laws protecting personally identifiable data. You expressly agree to the transfer of your personally identifiable information from the country in which it was collected to: Accurate Background, the agents acting on its behalf, and the Company and its affiliates, wherever located.

The Disclosure and Barring Service will refer the details provided on this application form to government and law enforcement bodies in accordance with any relevant legislation. The details provided to these bodies will be used for identifying possible matches to records held by them. Where such a match is established, data may be released to the DBS for inclusion on any certificate issued. The details provided on this form may be used to update the records held by the bodies specified above. The details provided on the application form may be used to verify your identity for authentication purposes. The DBS may use any information provided by the DBS on a certificate or otherwise held by the DBS to inform any of its barring decisions made under its powers within the Safeguarding Vulnerable Groups Act 2006. Guidance and criteria on the filtering of these cautions and convictions can be found at www.gov.uk.

I confirm that I understand that it is a requirement of the DBS (formerly CRB)'s Code of Practice that all Registered Bodies must treat Disclosure applicants who This post is not exempt from the Rehabilitation of Offenders Act 1974. We only ask applicants to disclose convictions which are not yet spent under the Rehabilitation of Offenders Act 1974. If you are unsure whether your conviction is 'spent', or whether you may need to disclose it when applying to a specific job, please contact the Nacro Advice Service on 0300 123 1999 or email: helpline@nacro.org.uk.

#### Signature:

### Date:

# TRUE AND COMPLETE STATEMENT

I declare that the information provided in this form and any other documents submitted by me are true and complete. I understand and agree that any false information or omissionby me may result in the rejection of my application, or if I am employed, the termination of employment.

Print Name:

Signature:



Date: